

October 5, 2024
MONTROSS FALL FESTIVAL

OUR TOWN – HISTORY STARTS HERE

FOOD VENDOR APPLICATION

APPLICANT/BUSINESS NAME: _____

MAILING ADDRESS: _____

CONTACT PERSON: _____

EMAIL: _____

PHONE: _____

(Items to be sold) _____

ESTIMATED TIME OF ARRIVAL FOR SET UP: _____

Application Fees

Spaces Needed

Fee Enclosed

\$ 60.00 - Space 12' x 12

**PLEASE MAKE SURE YOUR BOOTH WILL FIT IN THE SPACE REQUESTED
TENTS WEIGHTED DOWN FOR SAFETY**

****WESTMORELAND COUNTY HEALTH DEPARTMENT PERMIT REQUIRED****

Return Application and fee by September 1, 2024 to:

Town of Montross

P. O. Box 126

Montross, VA 22520

ALL FEES ARE NON-REFUNDABLE

If you have questions, please contact Town Hall at 804 493-9623 and leave a message with your name, number, and the best time to contact you. A Fall Festival Committee volunteer with return your call.

SET UP TIMES:

Friday afternoon 1:00 - 8:00 P.M.----Saturday morning 6:00 - 8:00 A.M.

CANNOT SET UP AFTER 8:00 A. M. ON SATURDAY. MUST REMAIN SET UP UNTIL 4:00 P.M.

**MONTROSS FALL FESTIVAL
OCTOBER 5, 2024**

Food Vendor Rules & Regulations and Release

- Vendors selling prepared foods for consumption on site are **required to obtain the proper permit from the Westmoreland County Health Department.**
- A **Certificate of Insurance** naming the Town of Montross as an additional insured with limits of liability of \$1,000,000 per occurrence & \$2,000,000 general aggregate is also **required and must accompany this application.**
- Vendors are responsible for all booth set-ups and take downs. In the event the Vendor's part of a display or product causes harm or damage to another due to negligence on his/her part, the Vendor will be responsible for those damages.
- All vendor tents **MUST** be securely weighted to prevent movement in the event of weather, i.e. wind, rain, etc.
- Vendors are responsible for the safety of all products being sold.
- Vendors must cooperate with the Montross Fall Festival Event Coordinators regarding the use of property, assigned spaces, etc.
- Vendors will park after unloading in designated vendor parking area.
- The Vendor shall maintain his/her space, activities, and business practices in compliance with all applicable local, state, and federal laws and regulations.
- Applicant hereby releases, forever discharges, and holds harmless the Town of Montross, County of Westmoreland, G Bryan Oliff, Northern Neck Brewing Company and their respective officers, and employees, volunteers, agents, and consultants from any responsibility, personal liability, loss and/or damage in connection with this festival.
- Vendor fees are payable in advance to the Town of Montross. All fees are non-refundable and due no later than September 1, 2024.
- Please return signed forms to:

**Town of Montross
PO Box 126
Montross, VA 22520**

I have read and agree to the above terms:

Vendor Signature _____

Printed Name _____

Date _____