

TOWN COUNCIL MEETING

July 26, 2022

The regular meeting of the Montross Town Council was held on Tuesday, July 26, 2022, at 7:30 p.m. at Town Hall, 15869 Kings Highway, Montross, VA.

Council Members Present: Terry A. Cosgrove, Joseph P. King, Clinton A. Watson, Jr.
Carolyn K. Carlson, Bobby D. Greene, Robert L. Barker,
Kathryn S. Wittman

Council Members Absent:

Town Manager: Patricia K. Lewis

REGULAR MEETING

Mayor Cosgrove called the Council meeting to order at 7:30 p.m.

MOMENT OF SILENCE AND PLEDGE OF ALLEGIANCE

The pledge of allegiance was recited and a moment of silence was observed.

APPROVAL PRIOR MINUTES

Mayor Cosgrove asked if there were any additions or corrections to the minutes from the June 28, 2022, regular meeting. Mr. King, seconded by Mr. Watson, made a motion to approve the minutes from the June 28, 2022, meeting. The motion unanimously carried.

APPROVAL FINANCIAL REPORTS

Mayor Cosgrove asked if there were any additions or corrections to the financial reports for June 30, 2022. Mrs. Carlson, seconded by Mrs. Wittman, made a motion to approve the June 30, 2022, financial reports. The motion unanimously carried.

REPORTS

TOWN MANAGER

Mrs. Lewis reported that Master Deputy Antwan Smith with the Westmoreland County Sheriff's Office invited town businesses to a "Business Watch" meeting on June 29, 2022. A few business owners attended. The Business Watch Program is similar to the neighborhood watch program that the town will be kick starting soon.

Mrs. Lewis reminded Town Council that the open house for Westmoreland High School will be July 30, 2022, at 10:00 a.m.

Mrs. Lewis asked Town Council to send her a copy of the certificate they receive after they participate in FOIA training.

Mrs. Lewis reported that there was discussion regarding Chandler's Mill Pond at the July Board of Supervisors Meeting. The Board of Supervisors received an email from John Kirk, the Capital Programs manager of the Department of Wildlife Resources, who is overseeing the repair of the mill pond. In the email, Mr. Kirk stated that the storm debris has been stabilized, as well as the erosion damaged spot around the fish ladder. Mr. Kirk also stated that there have been delays because of the

coronavirus, supply and chain, and the weather. Mr. Kirk did not have a clear timeline for when the water levels would be restored.

OLD BUSINESS

Mayor Cosgrove presented a Resolution that authorizes the Mayor and the Town Manager to execute agreements, documents, and forms facilitating the grant funds in the amount of \$3,222,018 from the Virginia Department of Health, Office of Drinking Water. Mr. King, seconded by Mrs. Carlson, made a motion to adopt the Resolution as presented. Mayor Cosgrove asked for a roll call vote: Mrs. Carlson, aye; Mr. Watson, aye; Mr. King, aye; Mrs. Wittman, aye; Mr. Barker, aye; Mr. Greene, aye. The motion unanimously carried. A copy of the Resolution is attached to these minutes.

Mayor Cosgrove gave an update of the Town Park. He stated that he and Mrs. Lewis have had discussions with American Landscape Structures regarding a 20' x 36' pavilion structure and a 20' x 14' shelter that bands could play under. With a ribbed roof on each structure and concrete pads, the estimated total is \$74,000. The cost does not include electricity, streetlights, benches, and trash receptacles. After some discussion, Mr. King, seconded by Mrs. Wittman, made a motion to approve purchasing the pavilion and shelter in the amount of up to \$74,000 using American Rescue Plan Funds, and to allow the Mayor and Town Manager the authority to negotiate and sign any necessary documents relating to the structures. Mayor Cosgrove asked for a roll call vote: Mr. Greene, aye; Mr. Barker, aye; Mrs. Wittman, aye; Mr. King, aye; Mr. Watson, aye; Mrs. Carlson, aye. The motion unanimously carried.

Mayor Cosgrove reported that we received the revised survey for the proposed pickle ball court. The survey was sent to Herlong Associates and they need additional information. Mayor Cosgrove reported that we received the survey for the proposed town parking lot, but more discussion with the bank is needed.

Mrs. Lewis reported that the next Fall Festival meeting is scheduled for August 10, 2022, at 6:00 p.m. at Town Hall. She stated that the invitations have been sent to local farmers asking them to participate as Grand Marshals. She stated that quite a few vendor and food applications have been received.

Mayor Cosgrove reported that the next First Friday is August 5, 2022. Exit 38 is the featured band.

NEW BUSINESS

Mrs. Lewis reported that she received a letter from Reverend Dr. Donna Taylor, Pastor of Andrew Chapel United Methodist Church. Andrew Chapel is trying to restart the Outreach Clinic. The Outreach Clinic was operating every other week at Andrew Chapel, with the support of volunteers. They are in need of a medical provider who can work or contribute 3 to 4 hours every other week to see patients, and volunteers who can help run the operations. There will be a meeting at Andrew Chapel on July 28, 2022, at 6:00 p.m. for those interested in helping with the effort.

PUBLIC COMMENTS

Larry Hinson stated that there is a yield sign on the ground around the turn across from Angelo's. Mrs. Lewis informed Mr. Hinson that it had been fixed by VDOT. Mrs. Lewis stated that VDOT also repainted the on-street parking lines. Mr. Hinson said there are Amish community in the Farnham area that put up buildings. He said it may be cheaper to use them to install the pavilions and shelter. Mayor Cosgrove stated that hasn't been ruled out. Mayor Cosgrove stated that he had received advice on that. Mayor Cosgrove stated that he was told that would be a wonderful idea if the town had the plan and said this is what we need. If they had to develop the plan, it would be about the same financial commitment as the company that already has the plans and the schematics.

COUNCIL MEMBER COMMENTS

Mr. Barker asked if the town had any funds available to help with the Tappahannock fire disaster. Mrs. Lewis stated that she plans to have a donation jar at First Fridays for that. The Tappahannock Main Street Group also has a GoFundMe link on Facebook.

Mr. Greene asked if the grass cut can be cut or sprayed because rain is not going through the drains properly. Mrs. Lewis stated she would get that taken care of.

There being no further business, the meeting was adjourned at 8:10 p.m.

Patricia K. Lewis
Town Manager

Terry A. Cosgrove
Mayor