

TOWN COUNCIL MEETING

May 28, 2024

The regular meeting of the Montross Town Council was held May 28, 2024, and was called to order at 7:30 p.m., at Town Hall, 15869 Kings Highway, Montross, VA.

Council Members Present: Carolyn Carlson, Terry Cosgrove, Bobby D. Greene, Aaron Hooks, Joseph P. King, Clinton Watson

Council Members Absent: Kathryn S. Wittman

Town Manager: Francine G. Taylor

REGULAR MEETING

Mayor Cosgrove called the Council meeting to order at 7:30 p.m.

MOMENT OF SILENCE AND PLEDGE OF ALLEGIANCE

The pledge of allegiance was recited, and a moment of silence was observed.

APPROVAL PRIOR MINUTES

Mayor Cosgrove asked if there were any additions or corrections to the minutes from the April 23, 2024 meeting. One correction needed was that the minutes reflected Mayor Cosgrove asked for motion to approve the minutes and financial statements, when in fact it was Vice-Mayor King sitting in for Mayor Cosgrove who was on travel. Mr. Greene, seconded by Mr. Watson, made a motion to approve the minutes as presented with the correction. The motion unanimously carried.

APPROVAL FINANCIAL REPORTS

Mayor Cosgrove asked if there were any additions or corrections to the financial reports for April 2024. Mr. Greene, seconded by Mrs. Carlson made a motion to approve the financial reports as presented. The motion was unanimously carried.

REPORTS

Fall Festival: Barbara Jean Jones was in attendance to report on the planning status for the festival. She, along with co-chairs Allen Hickman and Trish Lewis are making plans for the October 5th event. Last year was a great success. They will again have the vendors around the courthouse as they felt that was very successful, along with the music at the courthouse and food vendors on the green space across the street. She asked to be able to make copies and run the envelopes through the meter, which of course the Town will help with. The office will take messages and forward the information along to the committee chairs. Council expressed their appreciation for the leadership by the committee to take on the duties needed to continue hosting this annual event.

TOWN MANAGER

- Mrs. Taylor reported that the rear door in Council chambers will not open and needs to be replaced as it serves as an emergency exit. Northern Neck Building Supply has been in to measure for the replacement door. The outside entrance to that door also needs repairs as the wood railings have rotted. A contractor has been contacted to address these needed repairs.
- Mrs. Taylor shared that a replacement printer is needed for the manager's computer. Our IT provider, Timely Tech, will order a printer appropriate for the needs of the manager.

OLD BUSINESS

- Park AED unit: In partnership with Three Rivers Health District, an Automated External Defibrillator (AED) has been provided for use within Montross, and it has been placed at the large pavilion in the Community Park. This was provided at no cost to the Town.

NEW BUSINESS

- A budget review workshop date was scheduled for June 10, 2024 by volunteer Council members Mayor Cosgrove, Vice-Mayor King and Councilman Aaron Hooks. This review is in preparation of the Budget Public Hearing on Tuesday, June 18, 2024.
- The Town is in the process of assembling costs to address the need for a replacement service line which will eliminate the broken line that has caused leaks on both Alma Lane and near the Registrar's office.

COUNCIL COMMENTS

PUBLIC COMMENTS

Closed session:

Mrs. Carlson, seconded by Mr. Hooks, made a motion to adjourn to closed session for contract matters, per Virginia Code Section 2.2-3711(A)(29) - Discussion of the award of a public contract involving the expenditure of public funds, including interviews of bidders or offerors, and discussion of the terms or scope of such contract, where discussion in an open session would adversely affect the bargaining position or negotiating strategy of the public body, specifically relating to the trash provider contract and changes to our internet provider. The motion unanimously carried and Council adjourned to closed session at 8:05 P.M.

Council returned to regular session at 8:30 P.M. Mrs. Carlson, seconded by Mr. Watson, made a motion certifying that only discussions relating to the award of a public contract involving the expenditure of public funds, including interviews of bidders or offerors, and discussion of the terms or scope of such contract, where discussion in an open session would adversely affect the bargaining position or negotiating strategy of the public body, specifically relating to the trash provider contract and changes to our internet provider, took place as allowed by Virginia Code Section 2.2-3711(A)(29). Mayor Cosgrove asked for a roll call vote: Mrs. Carlson – aye; Mr. Greene – aye; Mr. Hooks – aye; Mr. King – aye; Mr. Watson – aye; Mr. Cosgrove – aye. Motion unanimously carried.

There being no further business, the meeting was adjourned at 8:40 p.m.

Francine Taylor
Town Manager

Terry A. Cosgrove
Mayor