

TOWN COUNCIL MEETING

April 23, 2024

The regular meeting of the Montross Town Council was held April 23, 2024, and was called to order at 7:30 p.m., at Town Hall, 15869 Kings Highway, Montross, VA.

Council Members Present: Carolyn Carlson, Bobby D. Greene, Aaron Hooks, Joseph P. King, Kathryn S. Wittman, Clinton Watson

Council Members Absent: Terry Cosgrove

Town Manager: Francine G. Taylor

REGULAR MEETING

Vice-Mayor King called the Council meeting to order at 7:30 p.m.

MOMENT OF SILENCE AND PLEDGE OF ALLEGIANCE

The pledge of allegiance was recited, and a moment of silence was observed.

APPROVAL PRIOR MINUTES

Vice-Mayor King asked if there were any additions or corrections to the minutes from the March 26, 2024 meeting. Hearing none, Mr. Hooks, seconded by Mr. Watson, made a motion to approve the minutes as presented. The motion unanimously carried.

APPROVAL FINANCIAL REPORTS

Vice-Mayor King asked if there were any additions or corrections to the financial reports for March 2024. Mrs. Wittman, seconded by Mrs. Carlson made a motion to approve the financial reports as presented. The motion was unanimously carried.

REPORTS

TOWN MANAGER

- Mrs. Taylor reported that the Town's riding lawn tractor had broken down with parts being obsolete, so on verbal authorization from the mayor, estimates were gathered, and the purchase of a new Cub Cadet lawn tractor from Tractor Supply was made. The cost was \$3349.98. Mrs. Wittman to approve the mower purchase with a second from Mrs. Carlson. A roll call vote was taken: Mrs. Carlson – aye; Mr. Hooks – aye; Mr. King – aye; Mrs. Wittman – aye; Mr. Watson – aye. The motion unanimously carried.
- Mrs. Taylor shared that we were able to dispose of the meters from the old water system at the local scrap metal facility, and received \$2271.00 income from the sale.
- Mrs. Taylor reached to the auditing firm of Robinson Farmer Cox Associates regarding the status of town records in their possession. Auditor Michael Moran indicated they

continue to reconcile our records with results expected in the next few months. A meeting was requested by Mrs. Taylor for assistance and guidance in converting processes and records to electronic methods, and a meeting is scheduled for June.

- The Town has offered assistance to the County to help promote the upcoming countywide clean up efforts in recognition of Earth Day. Blasts were added to Facebook and our website.

OLD BUSINESS

- Park project: TM Taylor will be meeting with staff from the regional library to consider possible layout for the pedestals for the Story Walk system. The donor sign is nearing completion with added graphics and will be installed soon.
- Parking lot: Attorney John Hutt has asked for the survey to be updated to include the needed ingress/egress for the easement adjustment. Mayor Cosgrove is working with the survey firm to complete this task.

NEW BUSINESS

- A resolution was prepared and read in honor of National Crime Victims' Rights Week

COUNCIL COMMENTS

PUBLIC COMMENTS

- County Administrator Ben Prescott mentioned again the County's upcoming clean up efforts and encouraged support and spreading the word of the event. Mr. Prescott also shared that the litter program/grant that has been available via the NNDPC has been eliminated and the counties must apply individually. Town Manager Taylor indicated that the Town will also need to apply for any grant dollars for litter control. Those funds have been used in the past to purchase tote bags, pens, not pads, etc. to promote keeping Montross beautiful.
- District 5 County Supervisor Tim Trivett was in attendance and was welcomed warmly.

There being no further business, the meeting was adjourned at 7:56 p.m.

Francine Taylor
Town Manager

Joseph P. King
Vice-Mayor