

October 7, 2023
MONTROSS FALL FESTIVAL



WVFD - CELEBRATING 75 YEARS OF SERVICE
MARKET VENDOR APPLICATION

CONTACT NAME _____

BUSINESS NAME _____

ADDRESS _____

EMAIL _____ PHONE _____

DESCRIPTION OF PRODUCT(S) _____

Artisan/Misc. Vendor - \$50.00 for 12' x 12'

Spaces Needed _____ Fee Enclosed \$ _____

Preferred Location: (Please circle one)

Northern Neck Brewing Co. Green Space or Walgreens

**** Please see back of this form for information on eligible items****

**PLEASE MAKE SURE YOUR EXHIBIT WILL FIT IN THE SPACE REQUESTED
TENTS MUST BE STAKED DOWN OR WEIGHTED FOR SAFETY IN THE EVENT OF WIND GUSTS**

Return Application and fee by September 1, 2023 to:

Town of Montross
P.O. Box 126
Montross, VA 22520

ALL FEES ARE NON-REFUNDABLE

Please call the Town Hall at 804-493-9623 if you have questions and a member of our Fall Festival Committee will return you call.

SETUP: 8:00-9:30am

MAY NOT SET UP AFTER 9:30am AND MUST REMAIN SET UP UNTIL 4:00 pm

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OCTOBER 7, 2023

Vendor Rules & Regulations and Release

- Vendors are responsible for all booth set-ups and take downs. In the event the Vendor's part of a display or product causes harm or damage to another due to negligence on his/her part, the Vendor will be responsible for those damages.
- All vendor tents **MUST** be securely staked into the ground and/or weighted to prevent movement in the event of weather, i.e. wind, rain, etc.
- Vendors are responsible for the safety of all products being sold.
- Vendors must cooperate with the Festival Event Coordinators regarding the use of property, assigned spaces, etc.
- Vendors will park after unloading in designated vendor parking area.
- The Vendor shall maintain his/her space, activities, and business practices in compliance with all applicable local, state, and federal laws and regulations.
- Applicant hereby releases, forever discharges, and holds harmless the Town of Montross, County of Westmoreland, Westmoreland County Museum, SKR Properties, Walgreens, and their respective officers, employees, volunteers, agents and consultants from any responsibility, personal liability, loss and/or damage in connection with this festival.
- Vendor fees are payable in advance to the Town of Montross. All fees are non-refundable and due no later than September 1, 2023.
- Please return signed forms with vendor fees to:

Town of Montross
PO Box 126
Montross, VA 22520

I have read and agree to the above terms:

Vendor Signature _____

Printed Name _____ **Date** _____