

# MONTROSS FIRST FRIDAY 2022 VENDOR APPLICATION

CONTACT NAME \_\_\_\_\_

BUSINESS NAME \_\_\_\_\_

ADDRESS \_\_\_\_\_

EMAIL \_\_\_\_\_ PHONE \_\_\_\_\_

DESCRIPTION OF PRODUCT \_\_\_\_\_

Space Request: \_\_\_\_\_ **10 x 10 (\$125 for season or \$25 per date) \$25 discount for season**  
\_\_\_\_\_ **10 x 20 (\$175 for season or \$35 per date) \$35 discount for season**

\_\_\_\_ I request space for the entire season

\_\_\_\_ I will pay the per market rate and request space for:

\_\_\_\_ May 6<sup>th</sup> \_\_\_\_ June 3rd \_\_\_\_ July 1st \_\_\_\_ August 5th \_\_\_\_ September 2nd \_\_\_\_ Oct 7th

Checks payable in advance to **GMPR** (Greater Montross Partnership for Revitalization) may be dropped off or mailed to:

**Montross Town Hall  
PO Box 126  
15869 Kings Hwy  
Montross, VA 22520**

FIRST FRIDAY VENDOR HOURS ARE 4pm to 9pm.

VENDORS ARE ASKED TO BE SET UP NO LATER THAN 4pm

VENDOR PARKING IS BEHIND OLD HISTORIC COURTHOUSE IN VACANT LOT

TENTS MUST BE STAKED OR WEIGHTED TO PREVENT DAMAGE BY UNEXPECTED WIND GUSTS

QUESTIONS: Patricia Lewis (804) 493-9623 [plewis@townofmontross.org](mailto:plewis@townofmontross.org)

VENDORS SHALL HOLD **GREATER MONTROSS PARTNERSHIP FOR REVITALIZATION,**

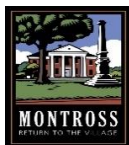
**TOWN OF MONTROSS, CARROT COTTAGE, AND COUNTY OF WESTMORELAND** harmless from any liability whatsoever that results from their activities at the Montross First Friday Events. Vendors who are cooking must provide a certificate of insurance (see attached rules).

I have read the above and attached rules and regulations and agree to abide by them.

\_\_\_\_\_  
(Signature)

\_\_\_\_\_  
(Date)

\_\_\_\_\_  
(Printed Name)



# MONTROSS

## FIRST FRIDAY 2022

### RULES AND REGULATIONS

**ACCEPTABLE VENDOR ITEMS** include art, true antiques, homemade and homegrown items, artisan edibles, farm products, boutique items.

**NO USED CLOTHING, TOYS, HOUSEHOLD ITEMS OR OTHER YARD SALE ITEMS.**

### VENDOR RESPONSIBILITIES

- Prices of all products must be clearly marked
- Vendors are responsible for the safety of the products being sold
- Vendors must cooperate with the First Friday Coordinator regarding the use of property, assigned spaces, etc.
- Vendors will park after unloading in designated vendor parking area
- Vendors shall hold the Greater Montross Partnership for Revitalization, The Town of Montross, Carrot Cottage and the County of Westmoreland harmless from any liability whatsoever that results from their activities at the Montross First Friday Events
- Cooking vendors must provide a certificate of liability insurance with \$1,000,000 per occurrence and \$2,000,000 general aggregate, listing Greater Montross Partnership for Revitalization, Inc. and Westmoreland County added as additional insured.
- All vendor tents **MUST** be securely staked into the ground and/or weighted to prevent movement in the unexpected event of strong winds.
- Vendors selling prepared foods for consumption on site must submit a copy of current inspection report from the Virginia Department of Agriculture or the Virginia Health Department. This documentation must accompany this application.
- Canned jams, jellies, etc. not prepared in an inspected kitchen must be labeled as such and must contain complete list of ingredients, address and phone number of vendor. These vendors will be approved on a case by case basis
- Vendor fees payable in advance to GMPR. This is a rain or shine event. Fees are non-refundable and due no later than 4pm on Thursday prior to event.

I have read and agree to above terms

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(Signature)

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(Date)

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(Printed Name)